



Chestatee-Chattahoochee RC&D
Executive Board Meeting
June 6, 2013
Minutes

Members attending were: Jeanette Jamieson, President; Edwin Nix, Vice-President; George Lyons, Secretary; Lewis Canup, Treasurer Angela Whidby, Member-at-Large and Larry Walker, Member-at-Large. Others present – Frank Riley and Susan Creasy.

Jeanette called the meeting to order at 9:00 a.m.

Motion was made by Angela, 2nd by Larry to approve the minutes of the April 15, 2013 and May 23, 2013 Executive Board meetings as distributed. Motion carried unanimously.

Motion was made by Angela, 2nd by Edwin to approve the financial reports as presented. Motion carried unanimously.

Ongoing Program Updates

- Wheels-to-Work –
 - ❖ Abby Browitt – Lewis will use his resources to determine if she is still at the address we have on file. Angela stated that she would have the VIN run to determine if additional information was available. Susan is to send her the VIN.
 - ❖ Traci Finley – Payments are current
 - ❖ Miki Yancey – No payment was received in May. A motion was made by Lewis, 2nd by Angela to begin repossession proceedings. Further discussion regarding the fact that only one month's payment had been missed resulted in the motion being rescinded. Instead, a phone call will be placed to the client to follow up on the delinquency.
- Revolving Loan – A \$200 payment was received on 1/18/13. Jeanette requested a letter indicating the full balance owed - including principal, interest and late fees.

General Updates/New Business

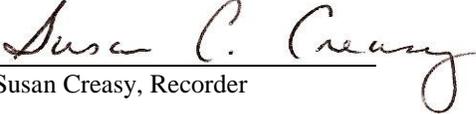
- A detailed written report on all 319 projects was provided by Adam Hazell.
- The Chestatee-Chattahoochee RC&D Council is scheduled to host the next Georgia RC&D meeting which will be held August 8 and 9 at the Dillard House.
 - ❖ A \$1,000 deposit has been paid
 - ❖ Information about the dates and hotel rates has been distributed to Georgia councils
 - ❖ Each county will be asked to provide a door prize
 - ❖ Jeanette stated that she would line up some sponsors
- A motion was made by Larry, 2nd by George to add Frank to the signature card on the Regions Bank account and to remove Larry Nix. Motion carried unanimously.
- Jeanette reported that \$25,000 had been invested in a debenture paper at First Franklin which would pay 2.6%. Since this rate is not as high as that being earned by the \$50,000 commercial paper, Jeanette will contact First Franklin to determine costs involved with adding this \$25,000 to the existing \$50,000 commercial paper.
- Jeanette reviewed information about the SE RC&D meeting being held October 2 – 6, 2013 in Sandestin, FL. The \$300 registration includes all meals except dinner Thursday night. Susan will contact John Harper for an electronic copy of the registration form and distribute that to the Executive Board. The registration deadline is 9/15/13.

Update from Executive Director

- Frank provided a written update on his activities since the last Executive Board meeting.
 - ❖ Frank presented, for Jeanette's signature, the MOU from the National RC&D Association for the Forest Action Plan. A motion was made by Angela, 2nd by Larry for Jeanette to sign the document. Motion carried unanimously.
 - ❖ Frank invited the Board to attend the June 29 alternative farming field day being hosted by the Council at Ladybug Farms in Rabun County.

Zachary Propes with Bates, Carter presented the 2012 Financial Audit to the Board and responded to questions. Susan asked why the amount of restricted funds reported in the audit and the amount in the bank account for this fund are not the same. He said he would investigate the difference and report back. Zach also presented the 990, obtained Jeanette's signature and stated that he would mail the completed, signed document to the tax agencies from his office.

Meeting was adjourned. The next Executive Board meeting will be held at 8:00 a.m. on Monday, July 15, 2013.


Susan Creasy, Recorder