

Avita Community Partners
Board of Directors
Meeting Minutes

DATE: April 24, 2012	TIME: 7:18 p.m. – 8:15 p.m.
PLACE: Board Room @ Administrative Office	PRESIDING: Quentin Carr, Board Chair

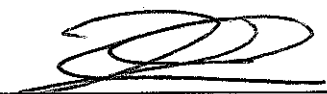
Attendance

Quentin Carr	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Deborah Mack	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Al Gonzalez	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Anne Mundy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sarah Ruckstaetter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Laurice Jennings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Marilyn Woodruff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Rufus Larkin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

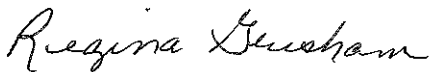
10 Filled Positions (6 Vacancies)

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Spotlight on Services	<p>2011 Annual Corporate Compliance Program Report – Dr. Roger Scott presented a PowerPoint and reviewed the following slides:</p> <ul style="list-style-type: none"> • Purpose • Objectives • Priorities • Key Federal Initiatives • US False Claims Act • Program Components • Employee Expectations • 2011 Program Activity • Report Types from 2006 - 2011 • Report Subjects • Report Dispositions Substantiated/Unsubstantiated • Trends • Analysis • Conclusions 		
Welcome & Call to Order	The April 24, 2012 meeting of the Board of Directors was called to order by Board Chair, Quentin Carr at 7:18 p.m.		
Approval of Agenda	Quentin requested Carol Jackson's Oath of Office be removed from the agenda. Motion to approve the amended agenda was made by Laurice Jennings; second by Joe Hirsch. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 8 Board members attending this meeting.		
Review of Minutes	Motion to approve the March 27, 2012 minutes was made by Anne Mundy; second by Laurice Jennings. Motion carried.		
Business	<p>Board Chair Report</p> <p>Quentin Carr attended a meeting with Cindy, Region 1 CEOs and Board Chairs to discuss the formation of a 501c3. Met with the Board Governance committee. Our annual meeting will be in June instead of July. In June we will vote on the slate of officers and approve the bylaws so we can start the new fiscal year with these items taken care of.</p> <p>CEO Report</p> <p>Avita in the News</p>		

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
	<ul style="list-style-type: none"> • HIV Quarterly Report – one of our staff wrote an article that was published in this report. • Man who threatened shooting spree apprehended in Banks County. This was one of our clients. • Alice was recognized as a retired educator and received recognition from her church. <p>Cindy highlighted the following from her report that was previously emailed.</p> <ul style="list-style-type: none"> • Board vacancies • Application to DBHDD grant for \$125k • Case management • Behavioral health cost survey • Telemedicine • Downtime with our electronic health record • MCO's • Region One Meeting • Fire Marshall inspection • Mediation hearing • Piedmont College play portrayed our Dream Weavers • Jackson EMC Grant • Cleveland Office growth to 218 • Public Relation Efforts • Glue Committee planning picnic June 9th • Financial update <p><u>Resolution to appoint a voting member to Select Systems, LLC</u> Select Systems has requested a signed resolution to designate Cindy McLaughlin as a member representative for Avita with voting rights. Laurice Jennings made the motion to approve the resolution; second by Alice Worthan. Motion passed.</p> <p><u>Financial Update</u> Victor Bowers reported we achieved a net surplus of \$171k and a \$132k surplus for the YTD. If we continue to meet budget we project a net surplus by June 30th. Favorable revenue variances include an increase in state contract funds, funds for the new MH Clubhouse and the system of care grant. An unfavorable variable was in Medicaid outpatient which we will recover next month. Expenses were favorable due to savings in the CSU contract. Compared to the prior YTD we are ahead \$437k. Project April to be another positive month.</p> <p><u>Committee Reports</u> Board Governance Anne Mundy reported the committee is updating the calendar for fiscal year 2013 and recruiting for board vacancies.</p> <p>Community & Client Relations Rufus Larkin reported the committee is meeting after the board meeting tonight. Their focus is on public relations and marketing.</p>		

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
	<p>Finance Quentin Carr added to what was reported earlier that we are seeing the effects of the efficiencies we put into place. The land properties are up for sale.</p> <p>Fundraising Quentin Carr reported the committee is focusing on staff appreciation and recognizing long-term employees at a future Board meeting. Second focus is having donations funneled through our 501c3. Vending machines sales—there is \$18,000 in an account which came from administration and Gainesville Specialty Center. Discussed using these funds for an employee appreciation event. Also discussed opening up Avita training events to the community and charging a fee.</p> <p>Other Business Union County Representative Cindy spoke to Barbara Cone. Ms. Cone is going to contact Commissioner Bill Kendall asking him to send a letter making the appointment official July 1st.</p> <p>Nominating Committee will present slate of candidates next month.</p>		
Announcements	<ul style="list-style-type: none"> • Georgia CSB Annual Board Retreat – May 10 & 11, 2012 • News Release from the Department of Health & Human Services regarding Community Living 		
Adjournment	Motion to adjourn by Alice Worthan; second by Laurice Jennings. Motion carried and the April 24, 2012 Board meeting was adjourned at 8:15 p.m.		
Chair's signature indicating approval			
 5/22/12			
Quentin Carr	Date Approved		

Respectfully submitted,



Regina Grisham
Recording Secretary