

Avita Community Partners
Board of Directors
Meeting Minutes

DATE: February 28, 2012	TIME: 7:10 p.m. – 7:50 p.m.
PLACE: Board Room @ Administrative Office	PRESIDING: Al Gonzalez, Board Vice-Chair

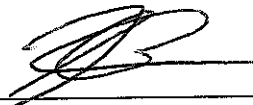
Attendance

Quentin Carr	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Deborah Mack	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Al Gonzalez	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lewis McAfee	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Anne Mundy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Carol Jackson	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Sarah Ruckstaetter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Laurice Jennings	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Marilyn Woodruff	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Rufus Larkin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

12 Filled Positions (4 Vacancies)

Agenda Items/Key Discussion Points	Outcomes (Decisions, Action Items)	By Whom	By When
Spotlight on Services	An Avita host home provider spoke about the rewards of being a provider. The client she supports was introduced to the board members.		
Welcome & Call to Order	The February 28, 2012 meeting of the Board of Directors was called to order by Board Vice-Chair, Al Gonzalez at 7:10 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Joe Hirsch; second by Alice Worthan. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 6 Board members attending this meeting.		
Review of Minutes	Motion to approve the January 24, 2012 minutes was made by Joe Hirsch; second by Alice Worthan. Motion carried.		
Business	<p><u>Carol Jackson Oath of Office</u> Deferred to March 27, 2012 meeting</p> <p><u>Board Chair Report</u> No report</p> <p><u>CEO Report</u> Cindy McLaughlin welcomed guest Boyd McLockin. She highlighted the following from her report that was previously emailed to the board.</p> <ul style="list-style-type: none"> • Open House/ribbon cutting at Cleveland Center • Opened Mental House Clubhouse in Tiger March 16th • Highlands Church and YMCA partnered with us to sponsor a Valentine's dance. • Region One boundary adjustment • Draft by-laws for the non-profit • Represented at the DD rate meeting – proposed rates will not change in this fiscal year. • Attended Mental Health Day at the Capitol • Efficiency Measures were implemented <p><u>Financial Report</u> Victor Bowers reported for the month of January we achieved a surplus of \$13k and a \$157k deficit for the year to date. Favorable revenue and expense variances include:</p> <ul style="list-style-type: none"> • Medicaid outpatient • Start up funds for the Rabun Clubhouse 		



Agenda Items/Key Discussion Points	Outcomes (Decisions, Action Items)	By Whom	By When
	<ul style="list-style-type: none"> • No locum tenens expense • 401k holiday • Cost savings with the CSU contract <p>We had a positive expense variance of \$14k. The net income variance from budget is a favorable \$78k. If we meet budget in February we expect another positive month.</p> <p>Sarah Ruckstaetter asked how we have absorbed the \$5M loss in state funding. This was achieved by reorganizing programs, changes in how we deliver services, reorganization of hubs to regions, our cash reserves and the bank line of credit.</p> <p>Committee Reports</p> <p>Board Governance—Anne Mundy The Board Handbook has been completed and was distributed to those in attendance. Anne requested each person to sign acknowledging receipt of the handbook. Working on filling the vacancies for Banks, Franklin, Forsyth and Towns counties. Cindy plans to meet with the county commissioners and will ask the regional directors if they know of any prospects.</p> <p>Community & Client Relations—Rufus Larkin The committee has not met. One of their goals is to find a way to market Avita.</p> <p>Finance—Al Gonzalez We have put up “For Sale by Owner” signs on both parcels of land. Victor has received a few calls on the Hall County property from prospects interested in the house but not the acreage.</p> <p>Fundraising—Cindy McLaughlin The committee wants to review some fundraising studies that Robyn Gunnoe from the Georgia CSB Association is sending before moving forward with any recommendations.</p>		
Adjournment	Motion to adjourn by Anne Mundy; second by Alice Worthan. Motion carried and the February 28, 2012 Board of Directors meeting was adjourned at 7:50 p.m.		
Chair's signature indicating approval:			
 3/27/12			
Quentin Carr	Date Approved		

Respectfully submitted,

Regina Grisham

Regina Grisham
Recording Secretary