

Avita Community Partners
Board of Directors
Meeting Minutes

DATE: April 22, 2014	TIME: 7:20 p.m. – 8:15 p.m.
PLACE: Administrative Office, Board Room	PRESIDING: Quentin Carr, Board Vice-Chair

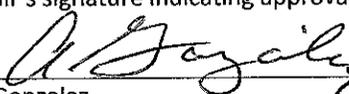
Attendance

Brian Alexander	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zadie Peters	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Rita Bush	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Rufus Larkin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sarah Ruckstaetter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Quentin Carr	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Deborah Mack	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Angela Whidby	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Barbara Cone	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Anne Mundy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Marilyn Woodruff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Al Gonzalez	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

Executive Team Member Attendance

Victor Bowers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Cindy Levi	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Mary Donna McAvoy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Allan Harden	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Janice McAllister	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Roger Scott	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Welcome & Call to Order	The April 22, 2014 meeting of the Board of Directors was called to order by Board Vice-Chair, Quentin Carr at 7:20 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Brian Alexander; second by Deborah Mack. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 9 Board members attending this meeting.		
Review of Minutes	Motion to approve the March 25, 2014 minutes was made by Rufus Larkin; second by Joe Hirsch. Motion carried.		
Business	<p>CARF Orientation</p> <p>Dr. Roger Scott gave an informative presentation and reviewed the following slides with the Board.</p> <ul style="list-style-type: none"> • What is CARF? • Why are we CARF accredited? • CARF Mission & Values • CARF Purposes • Structure of CARF Standards <ul style="list-style-type: none"> ○ Business Practice Standards ○ General Program Standards ○ Behavioral Health Services, Core Program Standards ○ Community & Employment, Core Program Standards <p>A team of 6 reviewers will conduct the survey June 2-4, 2014.</p> <p>Board Vice-Chair Report</p> <ul style="list-style-type: none"> • Quentin reported we are coming to the end of Fiscal Year 2014 and the last 3 months will be busy. • Next month the nominating committee will announce the slate of officers. The committee will be in contact with board members asking if they will consider being nominated. • The proposed bylaw changes will be presented next month due to the recent legislation that affects community service boards. • Induction of Officers – the oath of office will be administered after the vote in June. • Quentin requested Anne Mundy to report on Senate Bill 349. <p>Anne Mundy reported SB349 was signed by Governor Deal on April 16, 2014. The Georgia Association of Community Service Boards put together a</p>		

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	<p>document summarizing the changes. She highlighted the following areas:</p> <ul style="list-style-type: none"> • Changes affecting the CEO • Board members can not make claims against the state • Protection of whistleblowers • Hiring of former Board members • Board will be reconstituted. We will have 13 members (1 person per county) + 1 member appointed by the Board + 4 elected officials. Total members will be 18. The elected officials will be from Forsyth, Hall, Habersham, and Banks. • 50% rule • Disqualification of membership will change • Changes are effective July 1st • Current board members will serve out their term. <p>Action: Regina will send the GACSB document to all Board members.</p> <p>CEO Report Cindy highlighted the following in her report that was previously emailed.</p> <ul style="list-style-type: none"> • Senate Bill 349 • Request for Proposal issued by DBHDD for an Administrative Service Organization • APS Healthcare semi-annual program audit • Supported Employment Grant • Board of Community Health employer contribution toward employee health benefits • Information Technology Upgrade • Employee appreciation and family picnic • First Lady, Mrs. Deal will be visiting the Rabun Clubhouse some time in May <p>Financial Update Victor Bowers reported March ended with a positive net surplus of \$171k and \$948k surplus for the year-to-date. The net income variance from budget was a favorable \$156k. Revenue had a positive variance due to an increase in GIA, Medicaid Waivers, and Medicaid Outpatient and catch up payments from CMOs. Expenses also had a positive variance due to favorable labor costs. If we continue to meet budget the projected year end surplus would be \$1.1M. The Executive Team is discussing ideas on how we will reward employees. Victor reviewed the Consolidated Income Statement. Compared to prior year we are ahead \$650k. Victor pointed out on the Balance Sheet that the cash in bank on hand plus cash reserve equals 22 days.</p>	Regina	4/23/14
Adjournment	Motion to adjourn by Brian Alexander; second by Joe Hirsch. Motion carried and the April 22, 2014 Board meeting was adjourned at 8:15 p.m.		
Chair's signature indicating approval			
 			
AI Gonzalez	Date Approved		

Respectfully submitted,



Regina Grisham
Recording Secretary