

Avita Community Partners  
Board of Directors  
Meeting Minutes

DATE: March 23, 2010	TIME: 7:25 p.m. – 8:55 p.m.
PLACE: Board Room @ Administrative Office	PRESIDING: Desiree' Reddick-Head, Board Chair

Attendance

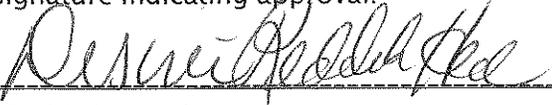
Quentin Carr	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lewis McAfee	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Al Gonzalez	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Anne Mundy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Desiree' Reddick-Head	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Laurice Jennings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sarah Ruckstaetter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shelley Johnson	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Marilyn Woodruff	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Rufus Larkin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Deborah Mack	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

13 Filled Positions (3 Vacancies)

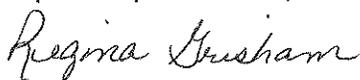
Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Spotlight on Services	Dr. Roger Scott gave an informative presentation on Avita's client satisfaction evaluation. Avita exceeded or met the benchmark on 19 of 23 indicators. The most positive areas were respectfulness and responsiveness of staff and overall value of services. Areas needing improvement were independent living skill outcomes and sufficient staff to meet clients' needs.		
Welcome & Call to Order	The March meeting of the Board of Directors was called to order by Board Chair, Desiree' Reddick-Head at 7:25 p.m.		
Approval of Agenda	Motion to amend the agenda by adding the Quarterly Corporate Compliance Report was made by Anne Mundy; second by Shelley Johnson. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 12 Board members attending this meeting.		
Review of Minutes	Motion to approve the January and February minutes was made by Laurice Jennings; second by Joe Hirsch. Motion carried.		
Business	<p><u>Quarterly Corporate Compliance Report</u>—Dr. Roger Scott provided a PowerPoint presentation for the period October – December 2009 and compared to the same quarter in 2008. Finding of investigations—47% substantiated, 53% unsubstantiated</p> <p><u>Corporate Compliance Objectives</u> U.S. False Claims Act—Dr. Scott explained we are required to post and have Board members review. Program Components—we must demonstrate all.</p>		

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	<p>Conclusion—accountability to requirements continues to increase and we are responding to these new standards. We are doing a lot of work in standardizing our business practices. We continue to measure our performance which keeps us in compliance.</p> <p><u>Board Chair Report</u>—Desiree’ thanked all for attending tonight. Shelley is going to be out for the next few months due to knee surgery. We are exploring the legalities of having Shelley participate by conference call. Desiree’ attended the National Council Conference and said it was a great opportunity. She spent one day in a session on Boards. She came away with some new strategies on board development, and strategic planning.</p> <p>Quentin also confirmed what Desiree’ reported. He was very complimentary of the session on Sunday. The conference handouts are now electronic and can be accessed through The National Council website.</p> <p><u>CEO Report</u>—Joe distributed a copy of his report. Joe shared information on State of Georgia Budget Issues. Georgia is operating with less than they were 10 years ago. This fiscal year the state has to cut an additional \$300,000,000 to balance the budget. In 2012 there won’t be any more stimulus dollars. Georgia continues to decline and the State Budget Office believes something is systemically wrong. There will be no new money for anything for a very long time. The good news for CSBs is the Department of Justice (DOJ) suit and \$70 million allocated for the Department of Behavioral Health and Developmental Disabilities (DBHDD). At some point the state may decide to contract via Requests for Proposals (RFPs) for the CSBs to bid on.</p> <p>1915i Waiver—The state is looking at bringing back and would require State Plan Amendment approval.</p> <p>Waiver slots—Five year graduated expansion</p> <p>Supportive Housing Project—expect RFPs in the future that we could respond to.</p> <p>HUD is releasing more housing vouchers.</p> <p>Senate Bill 425—CSBs to provide health care. The Carter Center is interested in partnering with CSBs. Shelley is aware of rural health care centers who are not (Federally Qualified Healthcare Centers (FQHCs). She will send information to Joe and the Board members.</p> <p>Joe encouraged the board members to send letters to their</p>		

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	<p>legislators to thank them for funding the DBHDD.</p> <p>Acute Care Session—Joe attended on 3/8. DOJ wants BH &amp; DD hospital beds to be reduced to 100 beds statewide and that there will be programs in the community to support people coming out of the hospital. Community supports need to be developed by adding more Crisis Stabilization Unit (CSU) beds, housing, ACT services, case management, transportation and forensics.</p> <p>Laurice reported that Stephens County police are upset about having to transport clients to Rome. Roger Scott recently met with the Habersham County sheriff to address their concerns.</p> <p>Avita is doing due diligence on our part to address these issues. We are working on a proposal to present to the Board for a 16 bed CSU.</p> <p>Joe pointed out the handouts in the board packets specifically the letter to Dr. Shelp. Joe used key wording from the DOJ complaint in the letter.</p> <p>Financials—the 3<sup>rd</sup> quarter loss was \$1,000. We expect to show a positive margin in the 4<sup>th</sup> quarter. We canceled the March furlough and the remaining 3 for this fiscal year.</p> <p><u>Unfinished Business</u>—none</p> <p><u>New Business</u></p> <p><u>Letter of Resignation</u> - Desiree' received a letter of resignation from Tammy Foster. Tammy stated her school obligations prohibited her from attending the monthly meetings. Anne Mundy made the motion to accept the resignation; second by Quentin Carr. Motion carried.</p> <p><u>Committee Reports</u></p> <p><u>Board Development</u>—Anne Mundy and David West reported. The committee is working on a new board orientation and handbook. They are reviewing board handbooks from other organizations.</p> <p><u>Finance</u>—Al Gonzalez and Victor Bowers reported. The financials are looking much better and we are now in a turnaround environment. Victor feels confident that March will be a respectable month. DD had a \$90,000 positive</p>		

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	<p>impact and we continue to work on the BH deficit.</p> <p><u>Human Resources</u>—Sarah Ruckstaetter reported. A customer service group led by Cheryl Barnet visited each center and surveyed based on a customer viewpoint. The group made recommendations on areas the centers could improve without spending a lot of money. The Eastanollee group home received high marks. Avita attended the local expo in Gainesville. We participated in a radio program and care packages were sent to soldiers overseas. The soldiers were family members of Avita staff.</p> <p>The billing concern Sarah brought up last month was explained by Victor. It was due to the sliding fee scale which is based on client income and this put Sarah's son in the \$0 fee category.</p> <p><u>Services</u>—Rufus reported that the committee did not meet last month. The group plans to look at opportunities where we can grow our revenue and become less dependent on the state.</p> <p><u>Strategic Planning</u>—Quentin reported the committee and Executive Team are reworking the mission and vision statements based on input from staff and board member survey results. For anyone who was unable to complete the online survey a hard copy of the questions was distributed.</p> <p><u>Announcements</u> Words of Wisdom were distributed by Alice.</p>		
Adjournment	<p>Motion to adjourn by Joe Hirsch; second by Al Gonzalez. Motion carried and the March Board meeting was adjourned at 8:55 pm.</p>		
<p>Chair's signature indicating approval:</p> <p> <span style="float: right;">5/25/10</span></p> <hr/> <p>Desiree' Reddick-Head <span style="float: right;">Date Approved</span></p>			

Respectfully submitted,



Regina Grisham  
Recording Secretary