

Avita Community Partners
Board of Directors Meeting Minutes

DATE: October 27, 2009	TIME: 7:40 PM – 8:21 PM
PLACE: Board Room @ Administrative Office	PRESIDING: Desiree' Reddick–Head, Board Chair

Attendance

Quentin Carr	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Rufus Larkin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Tammy Foster	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Deborah Mack	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Al Gonzalez	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Lewis McAfee	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Anne Mundy	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Laurice Jennings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Desiree' Reddick–Head	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shelley Johnson	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Sarah Ruckstaetter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Marilyn Woodruff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

14 Filled Positions (2 Vacancies)

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Spotlight on Services	Gerry Cyranowski presented information on the changes in developmental disability services.		
Welcome & Call to Order	The October meeting of the Board of Directors was called to order by Board Chair, Desiree' Reddick–Head at 7:40 pm.		
Approval of Agenda	Motion to approve the agenda was made by Lewis McAfee; second by Deborah Mack. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 10 Board members attending this meeting.		
Review of Minutes	Motion to approve the September minutes was made by Lewis McAfee; second by Quentin Carr. Motion carried.		
Business	<p><u>Board Chairperson's Report</u>—no report.</p> <p><u>CEO Report</u> Joe reported that a holiday event is scheduled for staff and their family on November 20th at Jaemor Farms. Board members are invited to attend.</p> <p>Developmental Disability (DD) Services – Part of the \$2 million deficit is due to the current rate structure. Many of our counterparts don't provide as many services as we do because of the rates. By January 1 we will implement another staffing reduction. This will be due to the realignment of DD services that Gerry shared earlier this evening.</p> <p>David West attended the SAMHSA Conference and gave a presentation on Electronic Health Records: Status of Implementation and Federal, State, and Provider Guidance.</p>		

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	<p>States could choose up to 5 participants and David attended as a representative for Georgia.</p> <p>GACSB Education Exchange—State revenue continues to decline. We anticipate another \$500 million will be cut across all agencies. The Association believes education will take a bigger cut. There are 2 draft documents in the packet. 1) 2010 Legislative Talking Points and 2) Memo to the candidates for Governor of Georgia. Once the documents are finalized Regina will email to the Board members. Alice attended the conference as our Board representative. Jon and Victor gave a presentation on our Ambulatory Detox Program.</p> <p>New Position: Business and Community Development Coordinator. This position will market Avita behavioral health services and will report directly to Joe. The draft job description was shared with the Board members. Cheryl assisted Joe in writing the job duties. Sarah asked if we would be interested in someone to market developmental disability services. We wanted to focus on behavioral health first but this position will overlap with developmental disability services. How will the position pay for itself? It won't during the first year. We think if they bring in ¼ - ½ of their salary we would consider this successful. We will advertise the position both internally and externally. The salary range is \$44,000 - \$64,000 and depends on the person's experience. Are we looking at collaborating with other partners? There might be grants to help fund this position. Joe has talked to Christy Moore at Northeast Georgia Medical Center about grant opportunities. Rufus said we are really going to have to sell this. With the right person they will have to have behavioral health care knowledge, be able to identify grants, find someone with a blend of behavioral health and marketing experience. Some grants will be soft money, but the primary focus is to develop a for profit model line of business that we can grow. Through the Access and Engagement project, we have been working with Michael Flora on marketing. Mr. Flora has grown for profit lines of business in his company and has become less dependent on state funding. There are measurable expectations for this job to continue long term. If we can do this correctly it will help us better serve our indigent consumers of today. Mr. Flora offered to schedule a conference call with the Board members.</p>		

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	<p>Finally we had an Ativa lunch last week. We are going to identify a fund raising event to do by next May. Christy Moore has agreed to a conference call and share how the medical center does fund raising. Rebecca Davis from the Children's Center for Hope and Healing also offered to share how her organization does fundraising.</p> <p>Sarah is concerned about cutting staff in developmental disabilities. You can't always put 1 person with 6 consumers. Sarah said we may need to look at different ratios such as 1:4; 2:7, etc. She believes we need to look at this before cutting staff. Another concern is the vehicles, the age, how much maintenance they need, etc. We are looking at our inventory, identifying what we need, and exploring grant opportunities to purchase vehicles. Gerry has several meetings scheduled to continue to address this area.</p> <p><u>Unfinished Business</u> - There is no unfinished business this month.</p> <p><u>New Business</u> Annual Approval for DCA Participation Agreement for Shelter Plus Care Grant - Marilyn Woodruff made the following motion: I move that we approve the DCA Participation Agreement for Shelter Plus Care Grant by authorizing staff in the following capacity to be signers to draw funds from DCA on behalf of Avita Community Partners: Chief Financial Officer, Director of Services, Medical Director, and Fiscal Operations Manager. Second by Lewis McAfee. Motion carried.</p> <p>Basics for Better Boardmanship Alice's report will be postponed until next meeting.</p>		
Announcements	Word's of Wisdom were distributed by Alice.		
Dismissal to Committee Meetings	Motion to adjourn by Alice Worthan; second by Marilyn Woodruff. Motion carried and the October Board meeting was adjourned to committee meetings at 8:21 PM.		

Chair's signature indicating approval:

Desiree Reddick

Desiree' Reddick-Head

12/1/09

Date Approved

Respectfully submitted,

Regina Grisham

Regina Grisham

Recording Secretary