

Avita Community Partners
Board of Directors
Meeting Minutes

DATE: August 25, 2009	TIME: 7:15 p.m. – 8:15 p.m.
PLACE: Board Room @ Administrative Office	PRESIDING: Desiree' Reddick–Head, Board Chair

Attendance

Quentin Carr	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Rufus Larkin	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Tammy Foster	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Deborah Mack	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Al Gonzalez	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lewis McAfee	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Anne Mundy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Laurice Jennings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Desiree' Reddick–Head	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shelley Johnson	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sarah Ruckstaetter	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Marilyn Woodruff	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

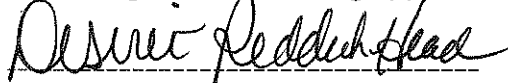
14 Filled Positions (2 Vacancies)

Agenda Items/Key Discussion Points	Outcomes (Decisions, Action Items)	By Whom	By When
Spotlight on Services	Recap of Board Retreat & Strategic Plan Development		
Welcome & Call to Order	The August meeting of the Board of Directors was called to order by Board Chair, Desiree' Reddick–Head at 7:15 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Joe Hirsch; second by Al Gonzalez. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 9 Board members attending this meeting.		
Executive Session	Anne Mundy made the motion that the Avita Board enter into Executive Session to discuss a personnel matter and requests the Executive Team and Regina Grisham remain for the discussion. Second by Lewis McAfee. Motion carried and the meeting was adjourned at 7:30 p.m. to accommodate this motion. The Board meeting was called back to order at 7:41 p.m.		
Review of Minutes	Motion to approve the July minutes was made by Laurice Jennings; second by Alice Worthan. Motion carried.		
Business	<p><u>Board Chair Report</u> Desiree' thanked those who made the retreat a great day. The strategic plan subcommittee will be Quentin, Joe, Al and Shelley. Desiree' thanked Anne for chairing last month in her absence.</p> <p><u>CEO Report</u> Joe pointed out the Board Retreat minutes are in the Board packets. A copy of Joe's report was emailed this afternoon. Our strategic plan subcommittee will be short-term. It is</p>		

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	<p>important to the executive team for our strategic plan to rise above and keep us reaching. We will email the date of the first subcommittee meeting.</p> <p>Legislative Luncheon—we are moving forward with our plans. In your folder is a list of people who have received an invitation. Joe asked the Board members to contact their legislators and personally invite. If there are others we need to invite please send the names to Regina.</p> <p>State Contract—We received the contract and the changes and reductions we anticipated are now a reality. We were getting calls the day we received the contract to expect further cuts. We received a total reduction of \$3.6 million. We need to come up with a plan so we are not dependent on state dollars. Joe attending the CEO state meetings and there are other CSBs in worse shape than we are. Some have reduced staff hours, closed programs, etc. DD took the greatest hit. Their funding was cut 52% statewide. The Georgia CSB Association is putting together a plan of action. We were told there would not be significant changes in DD funding.</p> <p>Budget – Joe explained that we had to cut \$4.6 million dollars to make a \$0 budget. Many staff helped make this possible. Of significance is a staff reduction that we reported last month. 37 staff were affected by the reduction in force. We are being proactive by sending press releases to our area newspapers. Avita made the front page news at the Gainesville Times and The Northeast Georgia printed out story. The reporters have been very sympathetic. The National Council also recognized our press release and congratulated us on our work in the Access & Engagement Projects.</p> <p>Furloughs—We are still going to have to implement furloughs. Staff will be notified next week. A plan will be in place to end furlough by June 30, 2010. Each time we hit \$60,000 we will eliminate 1 furlough day. Furloughs will not affect our clinic hours. Staff will have to coordinate with their supervisors the days they are off. Staff will not be allowed to use leave to cover furlough days. The Executive Team will volunteer their time to work on furlough days.</p>		

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	<p>Joe is encouraged with the initiatives we have in place. An area we are exploring is telehealth. The psychiatrist can do a billable service without consumer in the room. We are researching to see if a midlevel practitioner could utilize this program. Telehealth would be great for med checks. We are going to aggressively explore new programs. New state requirements indicate that a consumer has to see the doctor within 30 days. Laurice spoke about the changes in medicine.</p> <p><u>Unfinished Business & General Orders</u></p> <p><u>Oath of Office</u> Board Officers Oath of Office was affirmed by Desiree' Reddick-Head and Al Gonzalez.</p> <p><u>New Business</u></p> <p><u>DCA HUD Program Participation Agreement</u> The annual renewal (7/1/09 through 6/30/10) for authorization to pull down DCA/HUD funds for our Supported Apartment programs is due. Al Gonzalez made the following motion: I move that we approve the HUD Program Participation agreement by authorizing staff in the following capacity to be signers to draw funds from DCA on behalf of Avita Community Partners: Chief Financial Officer, Director of Services, Medical Director, and Fiscal Operations Manager. Second by Lewis McAfee. Motion carried.</p>		
Adjournment	Motion to adjourn to committee meetings by Laurice Jennings; second by Alice Worthan. Motion carried and the August Board meeting was adjourned at 8:15pm.		

Chair's signature indicating approval:



Desiree' Reddick-Head

9-22-09

Date Approved

Respectfully submitted,



Regina Grisham

Recording Secretary