

Avita Community Partners
Board of Directors Meeting Minutes

DATE: October 27, 2021	TIME: 7:00 PM
PLACE: Virtual and Teleconference available through Zoom	PRESIDING: Angela Whidby, Chair

Attendance

Seth Barnes, Jr.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Deena Handy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Angela Whidby	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Barbara Bosanko	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Terry Hawkins	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Carol Williams	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Angie Brown	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Avery Nix	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Kent Woerner	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Anne Davis	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Bruce Palmer	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Shelly Echols	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Penny Penn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
Sherry Estep	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sammy Reece	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No

Executive Team Member Attendance

Greg Ball	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lori Holbrook	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Mary Donna McAvoy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Cathy Ganter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Cindy Levi	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Hannah Quinn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Allan Harden	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items
Welcome & Call to Order	The Board Meeting was called to order at 7:00 PM by Angela Whidby.
Determine Presence of a Quorum	A quorum was present with 10 members in attendance.
Approval of Agenda	Motion to approve the agenda was made by Barbara Bosanko; second by Kent Woerner . Motion carried.
Approval of Minutes	Motion to approve the September 22, 2021, minutes was made by Barbara Bosanko; second by Penny Penn. Motion carried.
Board Chair Report	Angela Whidby expressed her excitement at the upcoming GACSB Educational Exchange and is glad we have 6 Board Members who will be attending.
CEO Report	<p>Cindy Levi reviewed the following in her report:</p> <ul style="list-style-type: none"> • During DBHDD’s 2021 Behavioral Health Symposium, Avita was given an Outstanding Behavioral Health Provider award in Region 1. The award was in recognition of our BHCC, ACT Team and Hospital Liaison services. • Avita has submitted accountability reports to HHS for rounds 1 and 2 of COVID-19 supplemental funds that were received and have applied for round 4. Avita should qualify for some of the round 4 funding, but are unsure of how much • Avita applied for the CMHC grant through SAMHSA, but we were not awarded funding • We received an overall FY21 Performance Monitoring Report score of 86% which was higher than our 81% report in FY20. • GACSB composed a letter and fact sheet for all CSBs to mail to their Georgia State Representatives and Senators. The documents were in reference to the lack of pay rate increases for our IDD Direct Support Professionals • The Forsyth County Crisis Intervention Response Team Co-Responders have reported a growing awareness and popularity of their team in the community. Last month they responded to 35 calls • Avita received an amendment to our BHCC contract in the amount of \$116,555 • Special recognition goes out to Sharon Allison who is a Forensic Peer Mentor for the Accountability Courts in Dawson and Hall Counties. She was recently a presenter at the Council for Accountability Court Judges Conference
Financial Update	<p>Greg Ball reviewed the following in his report:</p> <ul style="list-style-type: none"> • September’s actual net operating results reflect a \$34K net deficit for the month and \$223K surplus for the year to date • Actual total monthly revenue compared to budget is an unfavorable variance of \$570K or 20.1%, driven primarily by the unused capacity at the newly opened BHCC and the continued lower outpatient clinic revenues due to the COVID virus

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	<ul style="list-style-type: none"> • For the month, we had a favorable expense variance from budget of \$452K. This is due to the lag in the hiring of positions for the new BHCC and other operating costs associated with the BHCC • Our monthly new surplus variance from budget is an unfavorable \$118K • Our Key Performance Indicators (KPIs) continue to exceed the targets established by DBHDD: <ul style="list-style-type: none"> ○ Cash on Hand – 75 days ○ Current Ratio – 7.2:1 ○ Days of Covered Expenses – 183 days ○ Long Term Debt Ratio – 0.14:1
Resolutions	<ul style="list-style-type: none"> • Approval of Resolution Exhibit C PSH Support Services – The resolution was read to the Board. Barbara Bosanko made a motion to approve the resolution, Sherry Estep gave a second. Motion passed. • Approval of Resolution of Continuum of Care – The resolution was read to the Board. Kent Woerner made a motion to approve the resolution, Shelly Echols gave a second. Motion passed.
Quarterly HR Report July-September 2021	<p>Allan Harden reviewed the following in his report:</p> <ul style="list-style-type: none"> • Current employee count at the end of September FY22 including FT and PT is 291, compared to last year FY21 at this time which was 295 • We have 80 vacancies at the BHCC including FT and PT • Other programs have a total of 36 vacancies (FT and PT) • New hires during the quarter - 35
Announcements	<ul style="list-style-type: none"> • Cindy suggested the Board meet in person for the December 8, 2021 meeting in the training room at Thurmon Tanner to allow for social distancing. There were some oppositions, but a Zoom or phone call would be set up as an option for those who did not feel comfortable meeting in person. • Barbara Bosanko made a motion that the Board’s December meeting be done in person with a virtual option available, Penny Penn gave a second. Motion passed.
Adjournment	At 7:40 PM Shelly Echols made a motion to adjourn the meeting; second by Sherry Estep. Motion passed

Angela Whidby/DS

12/8/2021

Presiding Officer Signature

Date Approved

Respectfully submitted,

Dana Sharitt

Dana Sharitt, Recording Secretary