**Hart County Water & Sewer Authority**

**Board of Directors Meeting June 15, 2015**

The Hart County Water and Sewer Authority met June 15, 2015, in the Hart County Cooperative Extension Service Building. Chairman Hugh Holland called the meeting to order at 6:00 pm with Vice Chairman Wade Carlton, members Mike MacNabb, Jerry Cannady, Larry Haley, Secretary/Treasurer Kathy Breffle, Director Pat Goran, and Legal Counsel Walter Gordon present. Also present was Jerry Hood and Russ Brink of EMI and Hart County resident Gordon Stutts.

Approval of agenda

Mr. MacNabb made a motion to approve the agenda and Mr. Carlton seconded it. The motion passed 4-0.

Approval of May 18th regular meeting minutes, June 2nd called meeting minutes

After some discussion regarding the job description for the part time position, Mr. Holland directed Mr. Goran to change it to include all current job duties of Mrs. Breffle per their discussion in the May Board meeting. Mr. Carlton made a motion to approve the May 18th minutes and Mr. MacNabb seconded it. The motion passed 4-0. Mr. Cannady made a motion to approve the June 2nd minutes and Mr. MacNabb seconded it. The motion passed 4-0.

Financial report

Mr. Gordon and Mr. Haley arrived during this part of the meeting.

Mr. Goran presented the financial report. Mr. Gordon reported on the status of the cases in Magistrate Court. Mr. Cannady made a motion that Mr. Gordon with consultation with Mr. Goran and Mrs. Breffle, could negotiate the settlement amount in mediation in July without the Board’s approval, and to pursue the other customer a little more to see about getting some payment on the past due debt. Mr. MacNabb seconded it. The motion passed 5-0.

Old business

Airline area water tank / connector project

Mr. Goran updated the Board that Allsouth Construction, Inc. was currently working on the booster pump station on Hwy 77 first.

Bethany Church area project

Mr. Brink updated the Board that they were still waiting on Arrowood General Contracting’s paperwork on their bonds before construction could proceed.

Rock Springs area project

Mr. Goran presented EMI’s analysis about fire flows and pressures in the Rock Springs area and based on their analysis, EMI recommended increasing some of the waterlines from 8” to 12” and some waterlines from 6” to 8” to ensure fire flows of at least 500 GPM at all hydrants in the service area. Mr. MacNabb made a motion to proceed with EMI’s recommendation and Mr. Cannady seconded it. The motion passed 5-0.

Mr. Goran recommended sending commitment letters giving the potential customer the choice of selecting either committing to the tap fee and monthly bill or just the tap fee. Mr. Cannady made a motion to send commitment letters based on Mr. Goran’s suggestion and to rescind any prior motions regarding this. Mr. MacNabb seconded it. The motion passed 5-0.

Mr. Goran asked the Board to approve allowing Mr. Hood, Mrs. Breffle and he decide on the specific roads for the two phases to this project based on cost estimates. The Board agreed.

Mt. Hebron Road water line extension

Mr. Goran updated the Board that Arrowood General Contracting, Inc. had begun this project and would be complete before the July Board meeting.

Cromer Road project

Mr. Goran informed the Board that he had received all the necessary commitments and tap payments/down payments from the residents and the chicken farmer and that Arrowood General Contracting, Inc. was proceeding with this project.

Hartwell sewage treatment agreement

Mr. Gordon reviewed the revised document with the Board and made a suggestion to add “currently” to the second sentence of item #3. Mr. Cannady agreed to make the necessary change and send to Mr. Gordon for a final review and then for Mr. Goran to deliver the revised document without signatures for the City of Hartwell’s approval.

New business

Code of Ethics for members of boards, commissions and Authorities created by general statute

Mr. Gordon presented a copy of Georgia’s Code of Ethics 45-10-3 and suggested the Board consider adopting this as HCWSA policy.

Public comments

Mr. Stutts asked when the Rock Springs area project would go out to bid. Mr. Brink and Mr. Goran agreed the goal is to get the project out to be bid in July 2015.

Director’s comments

Mr. Goran explained to the Board that the Service Delivery Agreement is due date soon and he would need to meet with the City of Royston, the City of Hartwell, and Hart County regarding this.

Members’ comments

Mr. Haley asked about the status of the potential customer on Hodges Mill Rd that Mr. Goran had presented at the last meeting. Mr. Goran explained that the potential customer had decided to pursue a well on his property.

Mr. Haley presented a bill from Paradise Point Water Company to Arrowood General Contracting, Inc. for $900 and expressed his concern of using a contractor that had not paid a bill from Paradise Point Water Company regarding damage to Paradise’s waterlines during the Lightwood Rd project. He further stated that Arrowood General Contracting, Inc. and Paradise Point Water Company had both fixed Paradise waterlines during this project but Paradise Point Water Company felt this money was owed. Mr. Gordon explained that this was of no concern of HCWSA and was an issue between Paradise and Arrowood.

Mr. Holland asked the Board to consider the conflict of interest issue and Mr. Goran’s compensation for the next Board meeting and to have those items on the agenda.

Adjournment

Mr. MacNabb made a motion to adjourn and Mr. Carlton seconded it. The motion passed 5-0.

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Wade Carlton, Vice Chairman Kathy Breffle, Secretary/Treasurer

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