**Hart County Water & Sewer Authority**

**Board of Directors Meeting July 21, 2014**

The Hart County Water and Sewer Authority met July 21, 2014, in the Hart County Cooperative Extension Service Building. Chairman Hugh Holland called the meeting to order at 6:00 pm with Vice Chairman Wade Carlton, Member Larry Haley, Member Mike MacNabb, Director Pat Goran, Legal Counsel Walter Gordon, and Secretary/Treasurer Kathy Breffle present. Member Jerry Cannady was absent. Also present were Lake Morris of *The Hartwell Sun*, Russ Brink of EMI, and Hart County residents Jack and Janet Latone.

Approval of agenda

Mr. Holland made a motion to change the order of items in old business. Mr. MacNabb seconded the motion. The motion passed 3-0. Mr. MacNabb made a motion to approve the amended agenda and Mr. Carlton seconded it. The motion passed 3-0.

Introduction of, and remarks by, invited guests

Mr. Haley and Mr. Gordon arrived during this part of the meeting.

Mr. Latone first asked about plans for sewer service on Old 29 Highway which Mr. Goran explained that there are currently no plans for residential sewer service. Second, Mr. Latone wanted to know why over the past year, the taste and odor of the drinking water had not improved. Mr. Holland explained that since HCSWA is a purchased water system it doesn’t have the ability to fix the problem and that it needed to be addressed with the Hartwell City Council, since the water in that part of HCWSA’s system is treated by Hartwell.

Approval of June 16th regular meeting minutes

Mr. MacNabb made a motion to approve the minutes and Mr. Carlton seconded it. The motion passed 4-0.

Financial report

Mr. Goran presented the financial report.

Old business

Reed Creek Highway sinkhole bypass project

Mr. Goran informed the Board that the project was complete and that the two recently-installed 12” valves on the Reed Creek Highway waterline had been closed so GDOT’s contractor could complete its work.

Nancy Hart School Road Area 2013 CDBG project

Mr. Goran informed the Board that he still needed to meet with the remaining new customers about their meter and service line placement and that he has yet to get the necessary easements before the waterlines could be installed on the private roads in this project. He also stated that this project should be complete in the next two months.

Lightwood Road project

Mr. Goran updated the Board that this project was nearly complete and should be done by the end of August. He informed the Board that he still needed information regarding ownership and rights of way on two private roads and was working with Mr. Gordon on this.

Airline area water tank / connector project

Mr. Goran updated the Board that Cedar Farms and Construction, Inc. had installed the waterline on Airline School Road and would be beginning the installation on Airline Goldmine Road in the coming week. He further informed the Board that he had submitted the necessary permits for the railroad crossing and was waiting to meet with them regarding it before any work could be done on their property.

Mr. MacNabb made a motion to accept the proposed logo as the official logo for HCWSA. Mr. Haley seconded it. The motion passed 4-0.

After some discussion, the Board asked Mr. Brink to report if there was an additional cost of having the logo installed on three sides of the tank and if so how much. Mr. Carlton asked that one of the logos be installed facing Bethany Bowersville Road as one is traveling from Bowersville as there is a lot of visibility of the tank in that direction.

Mr. Gordon explained the land purchase for the booster pump station for this project. Mr. MacNabb made a motion for HCWSA to contribute $3000 towards Hart County’s purchase of approximately 5.5 acres on Lavonia Highway for the purpose of installing the booster pump station. Mr. Holland seconded the motion. The motion passed 4-0.

Additional connection to City of Hartwell's water system near trestle bridge

Mr. Goran informed the Board that he had requested bids from four local contractors and the bids were due Friday, July 25, 2014 at noon. Mr. Carlton made a motion for the Chairman and Director to proceed with awarding the contract if the low bid was less than $60,000. Mr. MacNabb seconded it. The motion passed 4-0. Mr. Goran also informed them that he was working on the master meter vault which he estimated to cost $20,000 including the meter. Mr. Goran additionally explained that a 12” valve would need to be installed on the existing line at the Beacon Light Road intersection before the PRV was relocated to this area.

Mr. Goran asked the Board to consider installing an additional main line PRV on Memorial Road near GA 51/Bowersville Highway.

Mr. Holland asked Mr. Goran about the necessary land for the booster pump station. Mr. Goran explained that he was planning to meet with the property owners in the coming week after the land had been re-surveyed and new property pins installed.

Request for water service – Mt. Hebron Road chicken farmer(s)

After some discussion, the Board asked Mr. Goran to contact Ms. Brown regarding her need for immediate water service for her farm.

New business

Annual review of “Employee Handbook and Personnel Policies and Procedures”

Mr. Goran explained the addition to the seatbelt policy. Mr. MacNabb made a motion to approve the Employee Handbook and Personnel Policies and Procedures. Mr. Carlton seconded it. The motion passed 4-0.

Public comments - none

Director’s comments

Mr. Goran informed the Board that he had been summoned to jury duty for US District Court in Athens beginning August 4, 2014. Mr. Goran informed the Board that the Hart County Board of Commissioners planned on talking about the lack of hydrants on some of the City of Hartwell’s waterlines in their July 22 meeting. The Board stated that Mr. Goran did not need to attend the meeting since it was an issue with the BOC and the City and entirely within the City’s water service delivery area. Mr. Goran informed the Board that GEFA plans to discuss HCWSA’s loan application in their August meeting. He asked the Board to be prepared to discuss this possible project in the next meeting.

Members’ comments

Mr. Haley complimented Cedar Farms and Construction, Inc. on their work on the Airline Tank/Connector project.

Mr. Holland asked Mr. Goran to change the wording on the Director’s job description to what was written by Mr. Carlton regarding getting a water operator’s license.

Adjournment

Mr. Haley made a motion to adjourn and Mr. MacNabb seconded it. The motion passed 4-0.

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Hugh Holland, Chairman Kathy Breffle, Secretary/Treasurer

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