Hart County Library

Board of Trustees Meeting

March 8, 2016

CALL TO ORDER: The meeting was called to order by Chair Nancy Clark at 11:00 AM

PRESENT: Those attending were Board members Mary Carter, Nancy Clark, Linda Manning, Morene Sokol, and Meridy Wright. Also attending were FOTL president, Laurie Davis, Assistant Director, Jean Mead and Library Director Richard Sanders.

MINUTES: The minutes of the February 9, 2016 meeting were read and approved.

TREASURER’S REPORT: Meridy Wright gave the treasure’s report. The report was accepted for audit. See attached for full report.

DIRECTOR’S REPORT: See attached for the director’s full report as well as Assistant director, Jean Mead”s report. Director Sanders announced the publication of Jean Mead’s novel, *The Silver Cord*. He presented a copy of the book to the Board members to see and announced she will be having book signings in the near future. The books are already for sale on Amazon. The Board congratulated Ms. Mead on her accomplishment.

OLD BUSINESS: Board members were given copies of the Investment Policy which contains an addendum discussing how funds earned from credit card rewards are to be spent. The Board voted on the addendum, which was discussed at the last meeting. Motion was made by Meridy Wright and seconded by Mary Carter. Approval was unanimous. The policy with the addendum is attached.

NEW BUSINESS:

* Collection Development Policy – The Board was presented with a copy of the Collection Development Policy draft to review. A vote on its approval will be taken at the April meeting after everyone has had time to review it.
* Procedure – Open Meeting Law –Director Sanders reported on a recent training he had attended with Commissioner Joey Dorsey on the Georgia Open Meetings/Open Records Law. He gave Board members a copy of the highlights of the meeting and discussed some of the items to remember.
* Surplus Equipment – Director Sanders reported that he had replaced the broken FAX machine and wanted to declare the broken machine as surplus. Meridy Wright made the motion to do so, seconded by Morene Sokol. Approval was unanimous.

FRIEND OF THE LIBRARY: FOTL president, Laurie Davis reported that it is time for a membership drive.

NEXT MEETING: The next Board meeting will be April 12, 2016 at 11:00 AM.

MEETING ADJOURNED: at 11:55 PM.

Respectfully submitted,

Linda Manning

Secretary