Hart County Library

Board of Trustees Meeting

June 1, 2018

**CALL TO ORDER**: Chair Nancy Clark called the meeting to order at 11:00 AM.

**PRESENT**: Those attending to form a quorum were Board members Nancy Clark, Mary Carter, Linda Manning, Kathy Maynard, and Morene Sokol. Also attending were Assistant Library Director, Jean Mead; and Library Director, Richard Sanders.

**APPROVAL OF AGENDA**: Mary Carter moved to approve the agenda. Kathy Maynard seconded the motion and the motion was approved.

**MINUTES**: The minutes of the May 8, 2018 meeting were read and approved.

**TREASURER’S REPORT**: Director Sanders presented the treasurer’s report. The report was accepted for audit. See attached for full report.

**DIRECTOR’S REPORT**: Director Sanders presented the Director’s report. See attached for the full report as well as Assistant Jean Mead’s report. The Summer Reading kickoff was yesterday, with 37 children signed up.

**OLD BUSINESS**:

* Budget Update
* MRR Technology Grant – Although approximately $7900 was spent, we were only reimbursed $6900. Director Sanders was informed after purchases that certain items didn’t meet the grant criteria. GPLS is trying to find funds to reimburse for these items, since this happened to other libraries as well.
* Frances Wood Wilson Foundation Grant – We received $24,000 from the foundation. This money will go to pay the utilities for the year. This is why our treasurer’s report is showing a positive balance.
* Elinor Bond bequest – The interest earned on this is $708.25. These funds are to go towards children’s books.

**NEW BUSINESS**: Terms are up soon for city-appointed board members, Rita Smith and Mary Carter. Both are interested in continuing their service on the board. Director Sanders will find out the procedure to renew their service.

**EXECUTIVE SESSION:** Board chairwoman Nancy Clark asked the board to go into executivesessionfor the purpose of completing Director Sanders’ yearly performance evaluation. Kathy Maynard moved to go into Executive Session. Morene Sokol seconded the motion. After completing the evaluation, Linda Manning moved to leave executive session, with Kathy Maynard seconding. Director Sanders was readmitted and presented with the 2018 evaluation.

**NEXT MEETING**: The next Board meeting will be June 29, 2018 at 11:00 AM.

**MEETING ADJOURNED**: at 12:05 PM

Respectfully submitted,

Linda Manning

Secretary